

**Early Release Day Information and No School Day Information  
for the 2019-2020 School Year  
PRESCHOOL WRAPAROUND PROGRAM**

Dear Preschool Wraparound Parents and Families,

Each year the Millis Public Schools have Early Release Days (ERDs) and No School (NSDs) in order for the staff to participate in curriculum improvement time and for parent/teacher conferences.

In an effort to better prepare for Early Release and No School Days, and to ensure proper coverage and safe ratios, we ask that you follow the enrollment process outlined below.

**For Early Release Days**, this process applies to those who have children enrolled in the public school preschool from 12:30 to 3:00 on any of the days indicated.

**For No School Days**, this process applies to those who have children enrolled in the public school preschool from either 9:00 to 11:30 or 12:30 to 3:00 on any of the days indicated.

Included are the Early Release and No School dates and times as well as an enrollment form specifically for these dates. Please complete the form and return it with your payment or a copy of your receipt if you paid online to Extended Day by **Wednesday, September 18th, 2019 at 6:00 p.m.** (Please know that if you need to extend payment; as long as we have your completed form by September 18th, you may email Judy Reilly at [jreilly@millisschools.org](mailto:jreilly@millisschools.org) to make arrangements.)

Forms and payments can be mailed to Millis Extended Day at 7 Park Road or, if you pay the tuition online, you may email both the form and the payment confirmation to Judy Reilly at [jreilly@millisschools.org](mailto:jreilly@millisschools.org). ***Please do not leave forms or payments with staff members at the programs.***

We understand that schedules can change. In the event that you need to cancel any of these dates, you may do so with a 30 day notice and that payment will be credited to your tuition. Please note, no refunds are available.

We appreciate your cooperation and your continued support and understanding with regard to the challenges of staffing and the increased cost of providing quality care for the additional hours on ERDs and no school days.

Best Regards,

Jeanne Noonan Director

**EARLY RELEASE DAY ENROLLMENT FORM  
FOR CHILDREN IN PRESCHOOL WRAPAROUND**

(Early Release Enrollment Forms will ONLY be accepted on or before  
**Wednesday, September 18, 2019** at 6:00 PM)

For **each ERD below**, please circle 1 of the 2 choices:

**YES** if your child is adding Preschool Wrap 12:30-3:00 when they are normally in CFB Preschool that day, or  
**NO** if you will make other arrangements for care that day.

**NOTE:** Your child is eligible for care on an early release day if it is his/her regularly scheduled day at Preschool Wrap.

**EARLY RELEASE DAYS**

DAY	DATE	ADDING PS WRAP 12:30-3:00		COST TO ADD CARE at PS WRAP	OR Already attends PS Wrap 12:30-3:00 this day - NO COST (Please check)
		YES	NO		
Wednesday	9/25/19	YES	NO	\$ 16.00	
Wednesday	11/27/19	EARLY RELEASE/PS WRAP CLOSED AT 11:30 AM			
Wednesday	12/4/19	YES	NO	\$ 16.00	
Wednesday	3/4/20	YES	NO	\$ 16.00	
Wednesday	4/1/20	YES	NO	\$ 16.00	
Friday	4/10/20	EARLY RELEASE/PS WRAP CLOSED AT 11:30 AM			
Friday	5/15/20	YES	NO	\$ 16.00	
Wednesday*	6/17/20	EARLY RELEASE/PS WRAP CLOSED AT 11:30 AM			
<b>PLEASE CHOOSE CAREFULLY - ENROLLMENT IS NONREFUNDABLE</b>					

**NO SCHOOL DAYS**

DAY	DATE	ADDING PS WRAP 9-11:30 OR 12:30-3:00		COST TO ADD CARE at PS WRAP during regular PS hours
		YES	NO	
Friday	10/11/19	YES	NO	\$ 16.00
Friday	1/17/20	YES	NO	\$ 16.00
<b>PLEASE CHOOSE CAREFULLY - ENROLLMENT IS NONREFUNDABLE</b>				

\* Tentative date for last day of school if no snow days. Date to be adjusted accordingly.

Child's Name: \_\_\_\_\_ Parent Signature: \_\_\_\_\_